### 2015-2016 Parent Engagement Opportunities

**Name:** ____________________________  **Phone:** __________________________________________

**Email:** __________________________________________

**Child(ren)’s Name(s) and Grade(s):** __________________________________________

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<th>Engagement Opportunity</th>
<th>Already involved, thanks!</th>
<th>Yes, I'll do it!</th>
<th>Maybe, but I'd like to learn more</th>
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Kindly return to the Main Reception Desk
2015-2016 Parent Engagement Opportunities

**Long Term**

*Length of Service: One school year*

- Annual Fund Volunteer
- Class Parent
- Far Hills Spring Gala Chair
- La Belle Boutique Chair
- Parents’ Committee

**Short Term**

*Length of Service: Less than one year or one-time events*

- Alumni Relations Volunteer
- Art Show Volunteers
- Tribute to Philanthropy Celebration
- Athletics Volunteer
- Archiving
- Book Fair
- Classroom Volunteer
- Community Service
- Falcon Dads’ Club
- Far Hills Spring Gala Committee
- Field Day
- Fridays at Far Hills
- Garden
- Golf Classic
- Graduation Set-up
- Grandparents’ Day
- Guest Speaker in your child’s class
- Head of School Book Club
- Health Office Volunteer
- La Belle Boutique Volunteer
- Ladies Night Out
- Library Volunteer
- Office/Clerical/Mailing Volunteer
- Pep Rally
- Photography & Videography
- School Store – The Falcons’ Find
- Skating/Bowling Party Volunteer
- Teacher Appreciation Week
- Upper School Musical
- Writing/Graphic Design
Parent Engagement Opportunities Descriptions

**Admissions Volunteer**
Help share your love of Far Hills with prospective families by serving as a volunteer for our Admissions team. Duties vary, but all require energy and enthusiasm for our school!
*Contact: Kevin Donnelly, Director of Admissions and Enrollment Management, 908-766-0622, ext. 455*

**Alumni Relations Volunteer**
Volunteers are needed to assist in the planning and implementation of alumni events, such as reunions and the Spring Alumni Party, and other informal gatherings. Assistance is also needed to reach out to alumni and to assist with alumni news stories for publications and the website.
*Contact: Trish Hegeman, Assoc. Director Alumni and Development, 908-766-0622 ext. 464*

**Annual Fund Volunteer**
The Annual Fund is a critical fundraiser for Far Hills. The Annual Fund Committee works with the Development Office to secure support that defrays operating costs and keeps tuition competitive with other area schools. Volunteers may choose to assist with mailings, serve as Annual Fund callers, and help spread the word regarding the importance of the Annual Fund.
*Contact: Trish Hegeman, Assoc. Director of Alumni & Development, 908-766-0622 ext. 464*

**Archiving**
If you’re a history buff, you can help preserve Far Hills times gone by! There are always pictures and other pieces of school memorabilia that need to be sorted and cataloged.
*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Art Show Volunteer**
Each spring, Far Hills showcases the many artistic talents of our students, teachers, alumni, visiting artists and other community members by hosting an evening Art Show featuring exhibits, performances and live demonstrations. This lively and interactive event is open to the Far Hills community and the general public.
Volunteers needed for event marketing, set-up, and break down.
*Contact: Stephanie Maoli, Arts Liaison*

**Athletics**
If you have a passion or penchant for athletics, or a particular area of athletic expertise, and would like to serve as a volunteer, please let us know. We continuously maintain a list of Far Hills parents who would like to contribute to our physical education and athletic programs. Our athletic offerings include: soccer, field hockey, cross country, boys and girls tennis, volleyball, ice hockey, boys and girls basketball, lacrosse, track and field, fencing, fitness, and cross-fit.
*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Book Fair**
Run by the Parents’ Committee, the Book Fair is held each October to raise money to support the school. Volunteers are needed to set up, handle transactions and guide parents and children to appropriate book selections.
*Contact: Debra Bednarski and Michelle Gehrmann, Book Fair Co-Chairs*
**Class Parent**

Class parents exemplify school culture and serve as ambassadors for the school. They assist teachers with special events, activities and field trips. The Class Parents also serve as an important communication link with other families in their grade level. Interested parties can self-nominate at the end of the school year for service in the following year.

*Contact: Karen Martin, Parents’ Committee Chair*

**Classroom Volunteer**

Volunteer to assist your child’s teacher with class parties and special grade level activities. Specific needs vary by class and grade level.

*Contact: Your Class Parent*

**Common Ground**

Common Ground is a bi-annual Speaker Series co-hosted by Far Hills and several other independent schools in the area, each of which takes turns hosting our guests. All events are open to the public. Volunteers are needed to help at Common Ground events when they are hosted by Far Hills.

*Contact: Rebecca Freed and Eileen Grippo, Common Ground Co-Chairs*

**Community Service**

Far Hills believes in giving back. Volunteers are needed to help organize and execute community service projects for Far Hills families throughout the school year. Past activities include cooking for the Morristown Community Soup Kitchen and organizing food and clothing drives. Specific activities for this year will be announced shortly.

*Contact: Sherry Donovan and Trish Reiter, Community Service Co-Chairs*

**Falcon Dads’ Club**

The Falcon Dads’ Club is a new social and service organization of Far Hills’ dads who come together for fun and to support activities like the Pep Rally and Community Service Day.

*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*

**Far Hills Spring Gala**

Each year, the Far Hills community comes together for a glorious night of seeing old friends, making new ones and raising support for the school. Volunteers are needed for event set-up, decorations, dinner, marketing and auction sub-committees.

*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Field Day**

Take a shift during Field Day during the hours that your child is not participating. Held at the end of the school year, activities may include serving refreshments or helping parents with orders at the gym clothing booth. What a great way to meet people and watch the kids have fun!

*Contact: Karen Martin, Parents’ Committee Chair*

**Garden**

Great things bloom at Far Hills! Do you have a green thumb or just love to be outside tending to the Earth? If so, please help us care for the Far Hills gardens!

*Contact: Lynn Evans, Chair Garden Committee*
**Golf Classic**
Each year, Far Hills hosts a golf outing at a local country club to raise funds for the school. You can assist by recruiting foursomes, securing sponsorship support from corporations or individuals, or just coming out and playing. Volunteers are also needed at the outing to assist with registration, hole sitting and the auction.
*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Graduation**
What a great day! Spend one or two hours assisting in the set-up of the Performing Arts Center for 8th grade graduation and help celebrate the latest Far Hills graduating class.
*Contact: Ed Thompson, Director of Secondary School Counseling, 908-766-0622 ext.434*

**Grandparents’ Day**
Help welcome grandparents as they begin their day at Far Hills. Check-in shifts are one or two hours on the morning of Grandparents’ Day.
*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*

**Guest Speaker**
Bring your interests or particular area of expertise to life in a Far Hills classroom. Volunteers are always encouraged to share new and interesting insights with our students. Feel free to specify your area of interest or expertise on the enclosed form.
*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*

**Head of School Book Club**
Help set the stage for lively and enjoyable conversation at the Head of School Book Club. Join with other parents, faculty and staff to discuss this year’s three new selections. Volunteers needed to help set up, breakdown and arrange refreshments.
*Contact: Karen Martin, Parents’ Committee Chair*

**Health Office Volunteer**
Volunteers may be needed to assist the health office when school-wide health screenings are conducted.
*Contact: Beverly Lynch, R.N., Nurse, 908-766-0622 ext. 439*

**La Belle Boutique**
La Belle Boutique is a Far Hills tradition. This fundraising event/shopping extravaganza kicks off on Thursday evening, November 5th. The Boutique features merchants who offer unique items for purchase, with a percentage of all proceeds going to the school. The Boutique continues Friday and Saturday. The event also includes a café, silent auction and a student raffle. Volunteer opportunities are numerous, including event set-up, admissions table volunteer, etc.
*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*

**Ladies Night Out**
La Belle Boutique kicks off on Thursday evening, November 5th, with a Ladies Night Out private shopping event. Help create a fun evening of shopping, mingling and previewing this year’s fabulous Boutique vendors for Far Hills moms, past and present.
*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*
**Library**
Library volunteers participate in a variety of activities to help our libraries run smoothly. Shelving and repairing books, interacting with students, author visits, assisting with book selection and checking in/out books are a few of the options within this enjoyable volunteer experience.
*Contact: Sara Ridder, Library and Media Specialist, 908-766-0622 ext. 467*

**Office/Clerical/Mailing Volunteer**
Volunteers are always needed to help in the Main Office and the Development Office with filing, monthly and/or periodic mailings to parents, alumni, former parents, grandparents and friends, and other clerical tasks.
*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Parents’ Committee**
The role of the Parents’ Committee is to build community spirit, serve as a “helping hand” to the Administration and Board of Trustees, communicate with the parent body and participate in school functions. The committee consists of class parents and officers are selected annually. Subcommittees of the Parents’ Committee are included within this volunteer engagement list.
*Contact: Karen Martin, Parents’ Committee Chair*

**Pep Rally**
Show your Far Hills spirit! Help plan this family-friendly event which takes place on the evening of October 9th. Families gather on the fields for a bring-your-own picnic dinner and a lively sing-along. Far Hills athletes run up to the field to the delight of the crowd, kicking off our fall sports season. Volunteers needed for coordination of event, as well as set-up and break-down.
*Contact: Karen Martin, Parents’ Committee Chair*

**Photography & Videography**
Capturing all of the wonderful moments of the school year is one of the most important ways you can help. If you have a good eye and love for photography and/or videography, please let us know. We need you!
*Contact: Kathleen DeSantis, Director of Alumni and Development, 908-766-8424*

**Performing Arts Volunteer**
The Upper School Musical, held each March, is a beloved Far Hills tradition. Parent volunteers are always needed to help with costumes, makeup, sets and general backstage tasks. In addition, there are other opportunities to assist backstage for grade level and other school-wide performances throughout the year.
*Contact: Stephanie Maoli, Arts Liaison*

**School Store – The Falcons’ Find**
The Falcons’ Find sells school items such as PE approved clothing, spirit wear and accessories. Volunteers are needed to work in store. Typically shifts are 2 hours long and involve working the register for sales and keeping the store in order. Store is typically open several days a week around drop-off and pick-up times.
*Contact: Mona Gibson, Falcons’ Find Chair*

**Skating/Bowling Party**
Held in January, this winter tradition helps to beat the winter blues by bringing students and families together for a fun afternoon of ice skating or bowling. Volunteers need to help organize the event, register attendees, set-up, and clean up.
*Contact: Karen Martin, Parents’ Committee Chair*
**Teacher Appreciation Week**
Every spring, volunteers are needed for a variety of activities planned to show the Far Hills faculty and staff how much they are appreciated. Past activities have included a faculty/staff appreciation dinner, covering arrival duty in the morning, bringing in special treats, etc.
*Contact: Karen Martin, Parents’ Committee Chair*

**Tribute to Philanthropy Celebration**
Tribute to Philanthropy is our year-end celebratory month (May) which recognizes all members of the Far Hills community who give of their time, talent and treasure. Co-hosted by the Parents’ Committee and the Development Office, this special tribute month is our way to say “Thank You!” to all of our volunteers and supporters. Assistance is needed to organize and implement the recognition activities.
*Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*

**Writing/Graphic Design**
Volunteers with specific expertise in these areas are always needed to help with Far Hills publications, invitations, signs and other types of communications. Needs vary with each project. *Contact: Linda Corcoran, Director of Development Operations, 908-766-0622 ext. 401*